

Wyoming CattleWomen

December 08, 2020

Ramkota Hotel and Convention Center – Casper, Wyoming

Approved at Wyoming CattleWomen meeting held April 10, 2021. Motion made by Kim DesEnfants, seconded by Jewel McBroom; motion carried

MINUTES

President Leslie Roberts called the meeting to order at 2:29 p.m.

The Pledge of Allegiance and CattleWomen's Creed were recited by all present. Introductions of attendees were made. There were eleven attendees, three at the live meeting and eight via video conference.

ASSOCIATION BUSINESS:

Bylaws Changes – Jenny Conrad

It is necessary to make changes to the bylaws to allow for virtual meetings so that business can continue as the current COVID 19 health concerns continue and to prevent disruption of business should similar events arise in the future that may prevent in-person meetings. The language for the suggested changes were lifted from the bylaws of the American National CattleWomen and are shown highlighted below (see Bylaws, page 8):

ARTICLE V

Meetings and Quorums

Section 1. The WCW will hold three (3) official business meetings, (Winter, Spring, and Summer). Election and installation of officers will be held at the Annual (Summer) meeting.

Section 2. A quorum for regular business meetings shall consist of those present **either in person or by virtual means** and eligible to vote.

Section 3. A quorum of the Executive Committee shall consist of those present and eligible to vote.

Section 4. A majority of the members of the Board of Directors shall constitute a quorum of the Board of Directors.

Section 5. A quorum for all committee-meeting recommendations to be presented to the general membership shall consist of those present and eligible to vote; if all regular committee members have been previously notified of the

upcoming vote no less than ten (10) days in advance. If a full committee did not vote, it should be noted upon presentation of the recommendation to the membership. Committee meetings may be held remotely via telephone or video conferencing, or by electronic mail.

Section 6. Meetings may be held by electronic means (conference calls, video conferencing, web conferencing) provided that all members participating can see (video and web conferencing) and/or hear each other simultaneously. Members shall be notified in writing at least ten (10) days prior to the meeting.

Section 7. When because of war, great disaster, or extraordinary emergency the holding of a General Membership meeting is made impractical, all functions, powers and duties of the WCW shall be and are vested in the Executive Committee.

Members participating in meetings either in person or via virtual means will have voting rights. However, members viewing via means such as social media live-stream will not be eligible to vote due to limited interaction/verification abilities during the time of the meeting.

After some discussion, A MOTION WAS MADE by Tani Miller to add Sections 6. and 7. to Article V of the Wyoming CattleWomen Bylaws reading as follows: Section 6. Meetings may be held by electronic means (conference calls, video conferencing, web conferencing) provided that all members participating can see (video and web conferencing) and/or hear each other simultaneously. Members shall be notified in writing at least ten (10) days prior to the meeting. AND Section 7. When because of war, great disaster, or extraordinary emergency the holding of a General Membership meeting is made impractical, all functions, powers and duties of the WCW shall be and are vested in the Executive Committee. Motion seconded by Brandi Forgey; MOTION CARRIED.

A MOTION WAS MADE that Wyoming CattleWomen Bylaws, Article V, Section 2. be amended to allow voting by all members present either in person or virtually by Tani Miller, seconded by Brandi Forgey; MOTION CARRIED.

Minutes – Jenny Conrad

Jenny Conrad sent the Minutes of the August 24, 2020 meeting via email to members for advance review. Kim Des Enfants notes that President Leslie Roberts, formerly Leslie Miech's name be corrected to her now-married name. A MOTION WAS MADE to approve the minutes as corrected by Jewel McBroom, seconded by Kim Des Enfants; MOTION CARRIED.

Minutes Approval Committee for the December 8, 2020 meeting minutes will be Becky Langley and Angela Whitlock.

Correspondence

There was no correspondence to share.

Treasurer's Report – Becky Langley

Becky Langley reported that the General Fund checking account has a current balance of \$89,337.31. The Platte Valley Money Market Checking account for Grass Roots funding has a balance of \$66,205.72. The CD held at Pinnacle Bank has a balance of \$31,103.01. There has been no remittance to or from the Wyoming Beef Council. The total net worth is \$186,646.04. The Treasurer's report was filed for audit.

Audit Report – Kahla Mills

Kahla Mills reports that in September she, Treasurer Becky Langley and Gwen Geiss met in Wright to audit the accounting for the past fiscal year. Everything was found to be in order.

COMMITTEE REPORTS:

Associate Membership – Lindsay Wood

No report given.

Website – Liz Lauck

No report given. Please let Liz know of any events you would like to list or any needed changes you see.

Beef Promotion – Liz Lauck

Ag bags are available for affiliate member events. Promotion items are available at no charge to Wyoming CattleWomen affiliate groups. Groups can pick these items up in Wheatland from Liz Lauck or have them shipped. We ask local groups to pay for shipping.

Condolences – Karen Buchanan

No report given.

Membership – Jenny Conrad

Jenny Conrad reports that 2020 ended with 280 members. As of December 2, 2020, there were 192 members registered for 2021, with 124 members unrenewed from 2020. We have seen and increase in Lifetime memberships from 11 in 2019 to 23. 2021 forms are available at this meeting and will be on the website soon.

The 2021 membership drive began October 1, 2020 and will continue through December 31, 2020. The annual Wyoming CattleWomen membership fee is \$25.00 (\$15.00 for collegiate, and \$300.00 lifetime). The form can be found online at wyocattlewomen.org/membership. American National CattleWomen will accept their \$60.00 membership fees through the state or on their website at ancw.org/join-or-renew.

Grass Roots Funding - Gwen Geis

Kahla Mills reported for Gwen Geis that there is nothing to report for Grass Roots funding. Becky Langley notes that in October \$102.61 to Sheridan County CattleWomen to provide chips and buns for a meal they provided at the livestock sale during the Sheridan County Fair. Applications, available online should be submitted before the May 1, 2021 deadline. All ideas should be submitted as there are two funds available, one using Beef Council funds, the other Wyoming CattleWomen funds, and what does not qualify under one, may qualify under the other. Ideas for activities that will qualify for funding were discussed.

Facebook – Angela Whitlock

Angela Whitlock, Liz Lauck, Becky Langley and Jenny Conrad are the page administrators. If you have anything you would like featured on the page, it should be sent to one of them to be posted.

OLD BUSINESS:

Scholarship – Jewel McBroom

The first decision that needs to be made regarding the scholarship is what amount/s and how many scholarships should be offered. Committee members recommend a minimum of \$500. There is concern that a lesser amount would not attract applicants. Kim Des Enfants has spoken with accountant Theresa Moore regarding the creation of the scholarship. She recommends that a separate, self-sustaining account be formed for the scholarship funds. This account will not be a part of the annual budget but will stand alone. Jewel suggested starting with one \$500 scholarship to launch the program that could be expanded in the future as needed.

It is suggested that the scholarship be open to female Wyoming residents with a 3.0 grade point average. The award should be merit based with an essay requirement. After some discussion it is decided to lower the GPA requirement to 2.5. The scholarship will be available to those pursuing further education at trade schools, junior colleges, or Universities but will not be limited to Wyoming schools as there are many degrees beneficial to the Agriculture industry that cannot be obtained in Wyoming (veterinary medicine is such an example). It will also not be limited to what might be traditionally considered an Ag degree, however recipients will be expected to explain in their essay why their potential profession will be beneficial to the Ag industry. The award will not be limited to a certain class (i.e., freshmen). It will only be given

once to any individual, meaning anyone receiving the scholarship will not be eligible to apply a second time. Angela Whitlock suggests that an in-person or video interview be required.

Jewel suggested that applications be received and reviewed by the committee with top applicants being presented to the Wyoming CattleWomen for final selection. After more discussion it is decided that the committee will be increased to five members who will select applicants without further review by any larger group. Every precaution will be taken to preserve the privacy of applicants avoid bias for or against anyone.

After the award the winning applicant, in the time between the awarding of the scholarship and their first semester of school (between April-September) will be required to complete the Masters of Beef Advocacy program. This must be completed before any funds are released. It is also strongly suggested, though not required, that they attend Wyoming CattleWomen meetings either in person or virtually. A one-year membership to Wyoming CattleWomen will be included as part of the award.

Following discussion, the timeline for scholarships will be as follows:

- January through February 28, 2021 – Applicants can apply. The committee will determine the best means to distribute the application.
- March 2021 – Recipients will be chosen and interviewed by committee
- April 2021 – Awards of Scholarship will be given
- Summer 2021 – Awardees must complete Masters of Beef Advocacy program
- Fall semester 2021 – Funds will be distributed if all requirements have been met by Awardee.

Funding will be addressed with the 2021-2022 Budget in summer 2021. Further discussion regarding funding will take place at the Spring 2021 meeting.

A MOTION WAS MADE by Jewel McBroom to offer two \$500.00 scholarships as of January 2021, with the scholarship committee selecting Awardees in March 2021 and award being announced in April 2021, and allocation of funds to be determined at a later date; seconded by Brandi Forgey; MOTION CARRIED.

Audubon Grant Report – Becky Langley

Becky Langley reports that all requirements have been met concerning the internship portion of the grant. The promotions portion of the grant have also been fulfilled. However, Campbell County CattleWomen paid for the promotional items but have not submitted an invoice for reimbursement yet. The final requirement was for some time of educational event. This was going to be a Women in Ranching and Education Development (WIRED) event. The

timeline for this has been extended due to complications created by COVID 19. Of the \$20,000.00 awarded for the grant, \$11,870.95 remains.

Audit – Kahla Mills

Becky Langley, Gwen Geis and Kahla Mills met in Wright, Wyoming in September to complete the audit. Accounting for the Wyoming CattleWomen was found to be in order.

NEW BUSINESS:

American National CattleWomen Update/Women in Ranching Education

No discussion/report.

Next Meeting

The next Wyoming CattleWomen meeting will be held at 11:30 a.m., at The Hangar in Bar Nunn, April 10, 2021.

Virtual Meeting Access

During the August meeting Jewel McBroom suggested implementing a virtual component to our Wyoming CattleWomen meetings. Jenny Conrad researched options and prepared suggested edits to the bylaws (see Bylaws discussion above). After review and discussion of the information presented A MOTION WAS MADE Brandi Forgey to purchase one virtual meeting license from ZOOM at the cost of \$149.90 annually, seconded by Tani Miller; MOTION CARRIED.

Adjournment - At 4:55 p.m.

Attendees –

Live:	Leslie Roberts	Brandi Forgey
	Tani Miller	

Video Conference:	Jenny Conrad	Kim DesEnfants
	Angela Whitlock	Kahla Mills
	Becky Langley	Jonita Sommers
	Jewel Anne McBroom	Martha Hellyer

DRAFT